

Regd Office: Aloka House, 1<sup>st</sup> floor, 6B, Bentinck Street, Kolkata-700 001

Website: <a href="mailto:www.igfl.co.in">www.igfl.co.in</a> e-mail: <a href="mailto:interglobefinance@gmail.com">interglobefinance@gmail.com</a>

Tel: 033-2262-1971, Fax: 033-4066-1066 CIN: - L65999WB1992PLC055265

#### NOTICE

Notice is hereby given that the Twenty Forth Annual General Meeting of the Members of Inter Globe Finance Limited will be held on Tuesday, 26<sup>th</sup> September, 2017 at 10.00 A.M. at 88/N Biren Roy Road (W) Kethopole, Kolkata – 700061 to transact the following Business:

#### **ORDINARY BUSINESS**

- 1. To receive, consider and adopt the Audited Profit & Loss Account for the year ended 31<sup>st</sup> March, 2017, the Balance Sheet as at that Date and the Reports of the Directors and Auditors thereon.
- 2. To declare dividend on equity shares for the Financial Year 2016-17.
- 3. To appoint director in place of Mr. Anirban Dutta, who retires by rotation for compliance with the requirements of Section 152 of the Companies Act, 2013 and being eligible, offers himself for re-appointment.

#### **SPECIAL BUSINESS**

4. To Appoint Bijan Ghosh & Associates (Firm Reg. No. 323214E), Chartered Accountants as Statutory Auditors to fill casual vacancy for resignation of M/s. Manish Mahavir & Co (Firm Reg. No. 324355E), Chartered Accountants,

To consider and, if thought fit, to pass, with or without modification(s), the following resolution as an Ordinary Resolution:

"RESOLVED THAT pursuant to the provisions of Section 139(8) and other applicable provisions, if any, of the Companies Act, 2013 as amended from time to time or any other law for the time being in force (including any statutory modification or amendment thereto or re-enactment thereof for the time being in force), M/s. Bijan Ghosh & Associates (Firm Reg. No. 323214E), Chartered Accountants, be and are hereby appointed as Statutory Auditors of the Company to fill the casual vacancy caused by the resignation of M/s. Manish Mahavir & Co (Firm Reg. No. 324355E), Chartered Accountants."

"RESOLVED FURTHER THAT M/s Bijan Ghosh & Associates (Firm Reg. No. 323214E), Chartered Accountants of Green Park, P. Mazumdar Road, Kolkata-700078 be and are hereby appointed as Statutory Auditors of the Company from this Annual General Meeting and that they shall hold the office of the Statutory Auditors of the Company from the conclusion of this meeting until the conclusion of the ensuing Annual

General Meeting and that they shall conduct the Statutory Audit for the period ended 31st March, 2018 on such remuneration as may be fixed by the Board of Directors in consultation with them."

### 5. To Pass the resolution for authorisation of Related Party Transactions

To consider and, if thought fit, to pass, with or without modification(s), the following resolution as an Ordinary Resolution:

"RESOLVED THAT, consent of the Company be and is hereby accorded pursuant to section 188 of Companies Act, 2013, to enter into contracts or arrangements with related parties as mentioned in Disclosure of Related Parties and other related parties where any of 3 Directors of the company are common hence interested."

Name of the Interested Directors are as follows:

a) Mr. Suresh Kumar Jain: Director/ Share holder

b) Mr. Navin Jain: Director/ Share Holder

c) Mr. Anirban Dutta: Director

d) Ms. Seema Gupta: Non-Executive Director/ Share Holder

"RESOLVED FURTHER THAT, this resolution is a general resolution authorizing consent of the company to enter into any contract or arrangement with related parties as mentioned in Disclosure of Related Parties and other related parties from time to time as may be needed for the purpose of smooth functioning of the business relating to the financial year ending 31<sup>st</sup> day of March 2017 as and when felt necessary by the Board Of Directors of the Company.

"RESOLVED FURTHER THAT, the particulars of the contracts or arrangements entered with related parties as mentioned in Disclosure of Related Parties and other related parties along with any advance paid or received, be entered in the Register of Contracts or Arrangements in which Directors are interested kept in accordance with the provisions of Section 189 of the Companies Act, 2013, and such Register be referred for the purpose of details of Related Party Transactions."

The Members of the Company are also informed that any other matter as may be deemed expedient by the Chairman may be taken upon for consideration if accepted by the Members of the Company.

You are requested to make it convenient to attend the Meeting.

Registered Office: By the order of the Board

6B, Bentinck Street Aloka House, 1<sup>st</sup> Floor Kolkata-700001

Suresh Kumar Jain Managing Director (DIN: 01151644)

Date: 30-08-2017

#### **NOTES:**

- 1. A member entitled to attend and vote at the meeting is entitled to appoint a proxy to attend and vote instead of himself and such proxy need not be a member.
- 2. The proxy form duly completed and signed should be deposited at the registered office of the company not less than 48 hrs before the time of commencement of the Annual general meeting.
- 3. Members are requested to bring their copy of the Annual Report while attending the AGM as copies of the report will not be distributed at the meeting.
- 4. In case of joint holders attending the meeting only such joint holders who are higher in the order of names will be entitled to vote.
- 5. Corporate members intending to send their authorized representative to attend the meeting are requested to send a certified copy of the board resolution authorizing their representative to attend and vote on their behalf at the meeting.
- 6. Register of members and Share Transfer books of the company will be closed from 20/09/2017 to 26/09/2017 (inclusive of both the days).
- 7. The dividend on Equity Shares, if declared at the ensuing Annual General Meeting, will be credited / dispatched as under: -
  - To all those beneficial owners holding shares in electronic form as per the beneficial ownership data as may be available to the Company by NSDL and CDSL as at the end of business day hours on Tuesday, September 19, 2017; or
  - To all those Members holding shares in physical form whose names appear on the Register of Members of the Company after giving effect to all valid share transfers in physical form lodged with the Company / Registrar upto the close of business hours on Tuesday, September 19, 2017
- 8. Shareholders seeking any information regarding the accounts are requested to write to the company at least two days in advance to enable the management to keep information ready.

#### 9. VOTING THROUGH ELECTRONIC MEANS

- I. In compliance with provisions of Section 108 of the Companies Act, 2013, Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended by the Companies (Management and Administration) Amendment Rules, 2015 and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements), Regulations, 2015, the Company is pleased to provide members facility to exercise their right to vote on resolutions proposed to be considered at the Annual General Meeting (AGM) by electronic means and the business may be transacted through e-Voting Services. The facility of casting the votes by the members using an electronic voting system from a place other than venue of the AGM ("remote e-voting") will be provided by Central Depository Services (India) Limited (CDSL).
- II. The facility for voting through ballot paper shall be made available at the AGM and the members attending the meeting who have not cast their vote by remote evoting shall be able to exercise their right at the meeting through ballot paper. The members who have cast their vote by remote e-voting prior to the AGM may also attend the AGM but shall not be entitled to cast their vote again.

- III. The process and manner for remote e-voting are as under:
- (i) The remote e-voting period commences on 23<sup>rd</sup> September, 2017 (10:00 am) and ends on 25<sup>th</sup> September, 2017 (5:00 pm). During this period members' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date of 19<sup>th</sup> September, 2017, may cast their vote by remote e-voting. The remote e-voting module shall be disabled by CDSL for voting thereafter. Once the vote on a resolution is cast by the member, the member shall not be allowed to change it subsequently.
- (ii) The shareholders should log on to the e-voting website <u>www.evotingindia.com</u> during the voting period
- (iii) Click on "Shareholders" tab.
- (iv) Now Enter your User ID
  - a. For CDSL: 16 digits beneficiary ID,
  - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
  - c. Members holding shares in Physical Form should enter Folio Number registered with the Company, excluding the special characters.
- (v) Next enter the Image Verification as displayed and Click on Login.
- (vi) If you are holding shares in demat form and had logged on to <a href="https://www.evotingindia.com">www.evotingindia.com</a> and voted on an earlier voting of any company, then your existing password is to be used.

(vii) If you are a first time user follow the steps given below:

	For Members holding shares in Demat Form and Physical Form	
PAN	<ul> <li>Enter your 10 digit alpha-numeric PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders)</li> <li>Members who have not updated their PAN with the Company/Depository Participant are requested to use the first two letters of their name and the 8 digits of the sequence number in the PAN field.</li> <li>In case the sequence number is less than 8 digits enter the applicable number of 0's before the number after the first two characters of the name in CAPITAL letters. Eg. If your name is Ramesh Kumar with sequence number 1 then enter RA00000001 in the PAN field.</li> </ul>	
DOB	Enter the Date of Birth as recorded in your demat account with the depository	
	or in the company records for your folio in dd/mm/yyyy format	
Bank	Enter the Bank Account Number as recorded in your demat account with the	
Account	depository or in the company records for your folio.	
Number	Please Enter the DOB or Bank Account Number in order to Login.	
(DBD)	<ul> <li>If both the details are not recorded with the depository or company then please enter the member-id / folio number in the Bank Account Number details field as mentioned in above instruction ( iv ).</li> </ul>	

- (viii) After entering these details appropriately, click on "SUBMIT" tab.
- (ix) Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (x) For Members holding shares in physical form, the details can be used only for evoting on the resolutions contained in this Notice.
- (xi) Click on the EVSN for the relevant Company Name i.e. Inter Globe Finance Limited on which you choose to vote.
- (xii) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xiii) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- (xiv) After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- (xv) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- (xvi) You can also take out print of the voting done by you by clicking on "Click here to print" option on the Voting page.
- (xvii) If Demat account holder has forgotten the same password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- (xviii) Note for Institutional Shareholders & Custodians:
  - Institutional shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodians are required to log on to <a href="https://www.evotingindia.com">https://www.evotingindia.com</a> and register themselves as Corporates.
  - A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to <a href="helpdesk.evoting@cdslindia.com">helpdesk.evoting@cdslindia.com</a>.

- After receiving the login details they have to create a compliance user which should be created using the admin login and password. The Compliance user would be able to link the account(s) for which they wish to vote on.
- The list of accounts should be mailed to helpdesk.evoting@cdslindia.com and on approval of the accounts they would be able to cast their vote.
- A scanned copy of the Board Resolution and Power of Attorney (POA) which they
  have issued in favour of the Custodian, if any, should be uploaded in PDF format in
  the system for the scrutinizer to verify the same.
- (xix) In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at <a href="https://www.evotingindia.com">www.evotingindia.com</a> under help section or write an email to <a href="https://helpdesk.evoting@cdslindia.com">helpdesk.evoting@cdslindia.com</a> or contact them at 1800 200 5533.
- (xx) Shareholders can also cast their vote using CDSL's mobile app m-Voting available for android based mobiles. The m-Voting app can be downloaded from Google Play Store. iPhone and Windows phone users can download the app from the App Store and the Windows Phone Store respectively. Please follow the instructions as prompted by the mobile app while voting on your mobile.
  - 10. Institutional Members / Bodies Corporate (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution / Authority letter etc. together with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote through e-mail at <a href="mailto:sweetysharma9836@gmail.com">sweetysharma9836@gmail.com</a> with a copy marked to <a href="mailto:helpdesk.evoting@cdslindia.com">helpdesk.evoting@cdslindia.com</a> on or before 25th September, 2017 at 5:00 pm without which the vote shall not be treated as valid.
  - 11. The voting rights of shareholders shall be in proportion to their shares of the paid up equity share capital of the Company as on the cut-off date of 19<sup>th</sup> September, 2017. A person who is not a member as on cut off date should treat this notice for information purpose only.
  - 12. The notice of Annual General Meeting will be sent to the members, whose names appear in the register of members / beneficial owner's position list provided by depositories as at closing hours of business, on 11<sup>th</sup> August, 2017.
  - 13. The shareholders shall have one vote per equity share held by them as on the cutoff date of 19<sup>th</sup> September, 2017. The facility of e-voting would be provided once for every folio / client id, irrespective of the number of joint holders.
  - 14. Since the Company is required to provide members the facility to cast their vote by electronic means, shareholders of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date of 19<sup>th</sup> September, 2017 and not casting their vote electronically, may only cast their vote at the Annual General Meeting.
  - 15. Notice of the AGM along with attendance slip, proxy form along with the process, instructions and the manner of conducting e-voting is being sent electronically to all the members whose e-mail IDs are registered with the Company / Depository

- Participant(s). For members who request for a hard copy and for those who have not registered their email address, physical copies of the same are being sent through the permitted mode. For members, who want the Annual Report in electronic mode are requested to send their e-mail address.
- 16. Investors who became members of the Company subsequent to the dispatch of the Notice / Email and holds the shares as on the cut-off date i.e. 19<sup>th</sup> September, 2017 are requested to send the written / email communication to the Company at interglobefinance@gmail.com by mentioning their Folio No. / DP ID and Client ID to obtain the Login-ID and Password for e-voting.
- 17. Ms Sweety Sharma, Practicing Company Secretary (Certificate of Practice Number 13098) has been appointed as the Scrutinizer to scrutinize the remote e-voting process and voting at the AGM in a fair and transparent manner.
- 18. The Chairman shall, at the AGM, at the end of the discussion on the resolutions on which the voting is to be held, allow voting with the assistance of Scrutinizer, by the use of polling paper for all those members who are present at the AGM but have not cast their votes by availing remote e-voting facility.
- 19. The Scrutinizer after conclusion of voting at the AGM, will first count the votes cast at the meeting and thereafter unblock the votes cast through remote evoting in presence of at least two witnesses, not being in the employment of Company and shall make, not later than 3 days from the conclusion of AGM, a consolidated Scrutinizer's Report of the total votes cast in favour or against, if any, to the Chairman, who shall countersign the same and declare the Results of the voting forthwith.
- 20. The Results declared along with the Scrutinizer's Report shall be placed on the Company's website <a href="www.igfl.co.in">www.igfl.co.in</a> and on the website of CDSL. The same will be communicated to BSE Limited, where the shares of the Company are listed.
- 21. Members may note that vide circular dated 21st March, 2013, SEBI has mandated all listed companies to use electronic mode of payments such as NECS /RTGS / NEFT etc. for making payment of dividends and other cash payments to investors, wherever possible. In other cases, the Company shall dispatch dividend warrants for making payment of dividends.
- 22. A statement pursuant to Section 102(1) of the Companies Act, 2013 relating to the Special Business to be transacted at the Meeting is annexed hereto.
- 23. Pursuant to Section 101 and Section 136 of the Companies Act, 2013 read with relevant Companies (Management and Administration Rules), 2014, companies can serve Annual Reports and other communications through electronic mode to those members who have registered their e-mail address either with the Company or with the Depository. Members who have not registered their e-mail address with the Company are requested to submit their request with their valid e-mail address to M/s Niche Technologies Pvt. Ltd. Members holding shares in demat form are requested to register/update their e-mail address with their Depository Participant(s) directly. Members of the Company, who have registered their e-mail-

- address, are entitled to receive such communication in physical form upon request.
- 24. All documents referred to in the accompanying Notice and the Explanatory Statement shall be open for inspection at the registered office of the Company during business hours except on holidays, up to and including the date of the Annual General Meeting of the Company.
- 25. Route Map of Venue of the Meeting is attached.
- 26. Brief Profile of Directors seeking appointment/ re-appointment at the Annual General Meeting of the Company to be held on September 26, 2017 is provided in Annexure A of this Notice.

#### **EXPLANATORY STATEMENT**

The following Explanatory Statement, pursuant to Section 102 of the Companies Act, 2013, sets out all material facts relating to the business mentioned at Item No. 4 of the accompanying Notice dated May 29, 2017.

#### ITEM NO. 4:

M/s. Manish Mahavir & Co (Firm Reg. No. 324355E), Chartered Accountants, Kolkata have tendered their resignation from the position of Statutory Auditors due to unavoidable circumstances, resulting into a casual vacancy in the office of Statutory Auditors of the company as envisaged by section 139(8) of the Companies Act, 2013 ("Act"). Casual vacancy caused by the resignation of auditors can only be filled up by the Company in general meeting. Board proposes that M/s Bijan Ghosh & Associates (Firm Reg. No. 323214E), Chartered Accountants of Green Park, P. Mazumdar Road, Kolkata-700078, be appointed as the Statutory Auditors of the Company to fill the casual vacancy caused by the resignation of M/s. Manish Mahavir & Co (Firm Reg. No. 324355E), Chartered Accountants, Kolkata. M/s Bijan Ghosh & Associates (Firm Reg. No. 323214E), Chartered Accountants have conveyed their consent to be appointed as the Statutory Auditors of the Company along with a confirmation that, their appointment, if made by the members, would be within the limits prescribed under the Companies Act, 2013. Accordingly, Ordinary Resolution is submitted to the meeting for the consideration and approval of members.

ITEM NO. 5:

The Company may enter into sale, purchase & other business contracts or arrangements with the related parties mentioned below:

Related Party- Individual			
Sl. No.	Name of Relative	Related With	Nature of Relationship
1	Manju Jain	Suresh Kumar Jain	Wife
2	Mohini Devi Jain	Suresh Kumar Jain	Mother
3	Pramod Kumar Jain	Suresh Kumar Jain	Son
4	Nilima Jain	Suresh Kumar Jain	Daughter
5	Seema Jain	Suresh Kumar Jain	Daughter
6	Sonu Jain	Suresh Kumar Jain	Daughter
7	Ruchika Jain	Suresh Kumar Jain	Daughter
8	Rakhi Jain	Suresh Kumar Jain	Sons' Wife
9	Navin Jain	Suresh Kumar Jain	Daughter's Husband
10	Gyan Jain	Suresh Kumar Jain	Daughter's Husband
11	Navin Jain	Suresh Kumar Jain	Daughter's Husband
12	Mohit Jain	Suresh Kumar Jain	Daughter's Husband
13	Pradeep Jain	Suresh Kumar Jain	Brother
14	Kiran Jain	Suresh Kumar Jain	Sister
15	Kanta Jain	Suresh Kumar Jain	Sister

Sister
Wife
Father
Mother
Daughter
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Sister
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Father
Mother
Daughter
Daughter Brother
Father
Mother
Brother
Brother
brother
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Nature of Relationship
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Karta
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It is an incumbent fact that these Companies will enter into agreements amongst themselves, it becomes transactions which are covered under Section 188 of the Companies Act, 2013, as all the Directors are interested, hence, requiring approval of the Shareholders of the Company.

The Directors who are interested are as follows:

a) Mr. Suresh Kumar Jain: Director/ Share holder

b) Mr. Navin Jain: Director/ Share Holder

c) Mr. Anirban Dutta: Director

d) Ms. Seema Gupta: Non-Executive Director/ Share Holder

It is to be mentioned here that the nature of interest of directors are interested to the extent of Directorship and Shareholding they have in the respective Companies.

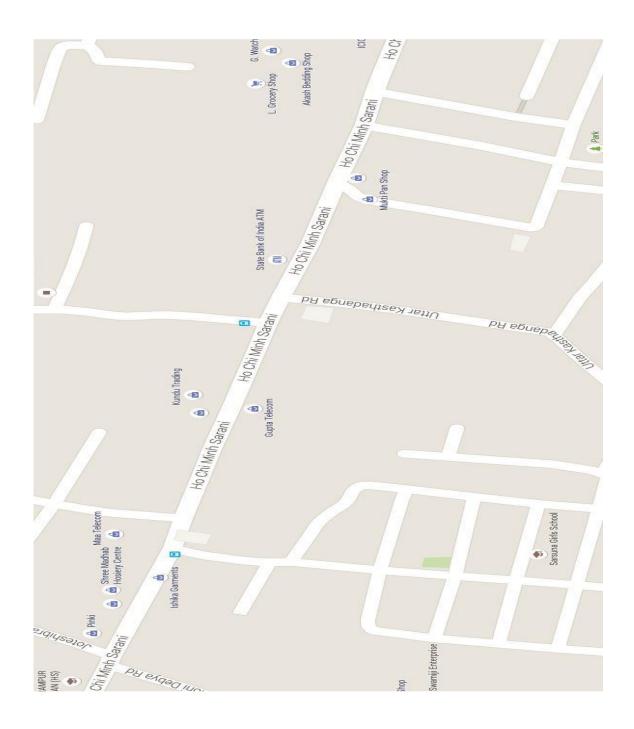
As it is an incumbent fact that the resolution regarding transactions with related parties needs approval of the members, hence, an ordinary majority is required for such resolution to be passed successfully.

Brief profile of Director seeking appointment/re-appointment at the Annual General Meeting

## 1. Mr. Anirban Dutta

Name	Mr. Anirban Dutta (DIN: 00655172)	
Date of Birth	January 15, 1975	
Nationality	Indian	
Designation	Executive Director	
Date of Appointment	August 25, 2011	
Qualification	B.Com.	
Shares held in the Company	NIL	
Directorship in other Companies	<ol> <li>Inter Globe Overseas Limited</li> <li>Inter Globe Engitech India Limited</li> <li>Interglobe Projects Limited</li> <li>Inter Globe Realtor Project India Limited</li> <li>Inter Globe Tradex &amp; Services Limited</li> </ol>	
Chairman/ Member of the Committees of other Companies in which he is a Director	Nil	

# Route Map to the Venue of 24<sup>rd</sup> Annual General Meeting



Location: 88/N Biren Roy Road, Kethopole. Kolkata 700061 [\*Biren Roy Road (Ho Chi Min Sarani), Opp State Bank of India]



Regd Office: Aloka House, 1st floor, 6B, Bentinck Street, Kolkata-700 001 Website: <a href="mailto:www.igfl.co.in">www.igfl.co.in</a> e-mail: <a href="mailto:interglobefinance@gmail.com">interglobefinance@gmail.com</a>

> Tel: 033-2262-1971, Fax: 033-4066-1066 CIN: - L65999WB1992PLC055265

#### **PROXY FORM**

(Pursuant to Section 105(6) of the Companies Act, 2013 and Rule 19(3) of the Companies (Management & Administration) Rules 2014))

	L65999WB1992PLC055265			
ne of the	Inter Globe Finance Limited			
stered Office :	6B, Bentinck Street, Aloka H	louse, 1 <sup>st</sup> Floo	or Kolkata- 700 0	01
ne of the nber(s) :				
stered Address :				
il ld:				
No. /Client Id :	DP ID :			
e, being the Mem	ber(s) of	shares of the	above named C	ompany, hereby
Name				
Address				
E-mail Id		Signature		
Or failing him/he	r			
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as my/our Proxy to attend and vote (on a poll) for me/us and on my/our behalf at the Twenty Fourth Annual General Meeting of the Company, to be held on 26<sup>th</sup> September, 2017 at 10.00 AM at 88/N Biren Roy Road, Kethopole. Kolkata 700061 and at any adjournment thereof in respect of the following resolutions:

Resolution	Resolution	Vote (O	ptional)	
No.			(See Note No. 3)	
		For	Against	
Ordinary Bu	ısiness	•		
1	Ordinary Resolution: To consider and adopt Audited Financial			
	Statements for the year ended 31-03-2017 and report of the Board			
	of Directors and Auditors thereon.			
2	Ordinary Resolution: To declare dividend on equity shares for the			
	financial year 2016-17.			
3	Ordinary Resolution: To re-appoint Mr. Anirban Dutta who retires			
	by rotation as Director and eligible for re-appointment.			
Special Busi	iness			
4	Ordinary Resolution: Appointment of M/s Bijan Ghosh &			
	Associates, Chartered Accountants as Statutory Auditors to fill			
	casual vacancy for resignation of M/s. Manish Mahavir & Co (Firm			
	Reg. No. 324355E), Chartered Accountants, Kolkata			
5	Ordinary Resolution: To Pass the resolution for authorization of			
	Related Party Transactions			

Signed thisday of2017	
	Affix
	Revenue
	Stamp
Signature of Member:	
Signature of Proxy holder(s):	

#### Notes:

- 1. This form of Proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company not less than 48 hours before the commencement of meeting.
- 2. A Proxy need not be a member of the Company.
- 3. If you wish to vote for a Resolution, place a tick in the corresponding box under the column marked "For". If you wish to vote against a Resolution, place a tick in the corresponding box under the column marked "Against". If no direction is given, your Proxy may vote or abstain as he / she thinks fit.



Regd Office: Aloka House, 1st floor, 6B, Bentinck Street, Kolkata-700 001

Website: <a href="mailto:www.igfl.co.in">www.igfl.co.in</a> e-mail: <a href="mailto:interglobefinance@gmail.com">interglobefinance@gmail.com</a>

Tel: 033-2262-1971, Fax: 033-4066-1066 CIN :- L65999WB1992PLC055265

# ATTENDANCE SLIP (To be presented at the entrance)

Registered Folio/DP ID and Client ID*	:			
Name and Address of the Shareholder(s)	:			
Joint Holder 1	:			
Joint Holder 2	:			
No. of Shares	:			
*Applicable for shares held in electronic f	orn	n		
I/We hereby record my/our presence at 24 <sup>th</sup> Annual General Meeting of the Company, to be held on 26 <sup>th</sup> September, 2017 at 10.00 AM at 88/N Biren Roy Road, Kethopole. Kolkata 700061				
Full Name of Member's /Proxy's in BLOCK Let	tters			

#### Notes:

- i. Only Member / Proxy holder can attend the Meeting.
- ii. Please complete the Folio/DP ID No. and name of the Member / Proxy, sign this Attendance Slip and hand it over, duly signed, at the entrance of the Meeting Hall.
- iii. Shareholder/ Proxy holder desiring to attend the Meeting should bring his/her copy of the Annual Report for reference at the Meeting.